

Geschäftsstelle Deutschland-Stipendium
Ulrike Fischer
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**Information on the online application form
"Deutschland-Stipendium an der FH Potsdam"**
- Help text english -

Below you will find some tips, information and assistance for filling out the online application form for the Germany Scholarship as well as special form fields.

I. General Information

Please use a current browser to complete the online application form. Browsers older than two years, e.g. Internet Explorer 8, are not supported and their use can lead to errors.

All form fields in which you can insert continuous text should only be filled in as keywords.

You can explain details in your printed written application, if necessary together with proofs. (If necessary, refer to this separate attachment in the online form).

Please also note the information and assistance provided in the form fields.

II. Notes

Mandatory fields must be completed, otherwise your application will not be considered. Further information is voluntary. However, only information that has been provided and substantiated can be considered in your application. (However, only the information that you provide and substantiate can be included in the evaluation of your application.)

1. Personal details

> Mandatory fields are highlighted in red and marked with an *.

Matriculation number *

Please enter your official FH Potsdam matriculation number and note that only one application is possible per student and therefore per matriculation number.

E-mail address *

Please note that only a valid e-mail address of the FH Potsdam will be accepted at this point.

2. Information on training

Course of studies *

Please note that students of the courses "European Media Studies B.A." and "European Media Studies M.A." cannot apply to the Potsdam University of Applied Sciences, but only to the University of Potsdam for the Germany Scholarship.

You can find further information about applying to the University of Potsdam on the UP homepage.

Subject semester *

Please indicate in which semester of your current degree programme you are in the summer semester 2019.

University semester *

Please indicate the total number of semesters you have ever studied, i.e. earlier in other courses of study or at other universities.

Intermediate achievements and degrees *

Please only state your achievements and any other school, university or vocational qualifications you have obtained so far here and explain them in your printed written application, if necessary together with supporting documents.

Master students please state the title and grade of previous degrees.

Academic achievements *

Please indicate your previous academic achievements in your current degree programme with grades and, if applicable, the number of ECTS points you have earned so far.

You should also request an overview of your achievements from the Examination Office and enclose it with your printed written application.

Stays abroad

> *Character limit*

Please enter the key points of your field-related stays abroad with country and period.

Please explain the details together with supporting documents in your printed written application.

General explanation *

It is imperative that you make this declaration, otherwise your application will not be accepted.

Data protection *

You must confirm that you have read and understood the privacy policy, otherwise your application will not be accepted.

Consent *

You must give this consent and confirm it with your signature in your printed written application, otherwise your application will not be accepted.